

COMMISSIONING GUIDE SPECIFICATIONS

SECTION 01300 SUBMITTALS

Spec writer:

The following guide specifications are intended to be reviewed, modified and inserted into the noted specification section to meet the specific commissioning needs and requirements for the current project. Any modifications to these specifications shall only be made after consultation with the Owner's representative and with approval of the engineer of record. Where there are check boxes or fill-in blanks, fill in as appropriate and delete all but the choice(s) that apply. Delete all direction boxes.

Inform the Contractor that additional information is required to be submitted to the Commissioning Authority beyond normal submittals and that the Commissioning Authority will be reviewing and approving the submittals.

The following wording is to be added to the normal Submittal specification text:

1.1 SUBMITTAL REQUIREMENTS FOR COMMISSIONING

A. Normal Submittals.

1. The Commissioning Authority will receive a copy of the normal submittals for equipment to be commissioned.
2. The Commissioning Authority will review and approve normal Contractor submittals applicable to systems being commissioned for compliance with commissioning needs, concurrent with the A/E reviews.

B. Data for Commissioning.

1. The Contractor will receive a written request from the Commissioning Authority requesting specific information needed about each piece of commissioned equipment or system.
2. Typically this will include detailed manufacturer installation and start-up, operating, troubleshooting and maintenance procedures, full details of any owner-contracted tests, fan and pump curves, full factory testing reports, if any, and full warranty information, including all responsibilities of the Owner to keep the warranty in force clearly identified. In addition, the installation and checkout materials that are actually shipped inside the equipment and the actual field checkout sheet forms to be used by the factory or field technicians shall be submitted to the Commissioning Authority.
3. The Commissioning Authority may request further documentation necessary for the commissioning process.
4. This data request may be made prior to normal submittals.

5. Much of this information is contained in the regular O&M manual submittals normally submitted in the project. Typically, this information is required prior to the regular formal O&M manual submittals.
- C. Contractor's responsibility for deviations in submittals from requirements of the Contract Documents is not relieved by the Commissioning Authority's review.

END OF GUIDE SPECIFICATION SECTION